June 6, 2005

To: Departments

This is to certify that the following article/articles relating to your department were voted upon at the Annual Town Meeting session held in the Memorial Town Hall, Spencer, Massachusetts, on May 5, 2005:

Article 1: Voted unanimously (as a block) that the Town approve a consent agenda consisting of the following actions. Such items may be voted as a block, or singly, or in any combination but however voted, will be treated for accounting and legislative purposes as if each item voted were voted as a separate article.

- **A.** Receive, in writing, the reports of the Town Officers and Committees.
- **B.** Authorize the following committees and/or boards to appoint any of its members to a position under its jurisdiction as authorized by Section 4A, Chapter 41 and Section 21A, Chapter 268A of the Massachusetts General Laws:

Zoning Board of Appeals Planning Board Finance Committee Conservation Commission Parks & Recreation

- C. Authorize the Planning Board to establish a revolving fund in conformity with Chapter 44, Section 53E ½ of the Massachusetts General Laws for the following purposes and subject to the following conditions:
 - 1. To be the depository for monies received from ANR Fees and Subdivision Fees.

- 2. To be used to fund the administrative costs of the Planning Board.
- 3. To have a limit on the total amount to be expended from the fund in Fiscal Year 2006 at \$5,000.
- 4. To have the Planning Board be the only authority empowered to expend monies from this fund.
- **D.** Authorize the Parks & Recreation Department to establish a revolving fund in conformity with Chapter 44, section 53E ½ of the Massachusetts General Laws, for the following purposes and subject to the following conditions:
 - 1. To be the depository for charges and fees received in connection with programs and activities offered in accordance with its authority.
 - 2. To pay expenses associated with the same, and the costs of rental or maintenance of facilities utilized for the same, but excepting wages and salaries for full time employees.
 - 3. To have a limit on the total amount to be expended from the fund in Fiscal Year 2006 at \$10,000.
 - 4. To have the Parks & Recreation Department be the only authority empowered to expend monies from this fund.
- **E.** Authorize the establishment of a revolving fund for the Sugden Block in conformity with Chapter 44, Section 53E ½ of the Massachusetts General Laws, for the following purposes and subject to the following conditions:
 - 1. To be the depository for receipts of rentals and charges from the Sugden Block.
 - 2. To pay expenses associated with the operation of the Sugden Block.
 - 3. To have a limit on the total amount to be expended from the fund in Fiscal Year 2006 at \$57,250.
 - 4. To have the Town Administrator be the only authority empowered to expend monies from this fund.
- **F.** Authorize the establishment of a revolving fund for the Council on Aging in conformity with Chapter 44, Section 53E ½ of the Massachusetts General Laws, for the following purposes and subject to the following conditions:
 - 1. To be the depository for donations, charges, fees and monies received in connection with programming offered by the Council on Aging.
 - 2. To pay expenses associated with programs offered by the Council on Aging (except salaries).
 - 3. To have a limit on the total amount to be expended from the fund in Fiscal Year 2006 at \$2,000.
 - 4. To have the Council on Aging be the only authority empowered to expend monies from this fund.

- **G.** Appropriate the sum of money, received or to be received, from the Chapter 90 State Aid to Highways Program for highway construction and/or maintenance to be expended upon any State approved road during Fiscal Year 2006, with such funds to be reimbursed 100% from such program for approved projects under the State Highway Guidelines.
- **H.** Authorize the Board of Selectmen to apply for, accept and expend the following funds:

Community Development Block Grant funds

I. Authorize the Town Treasurer and Collector to enter into a compensating balance agreement or agreements for Fiscal Year 2006 pursuant to Massachusetts General Laws, Chapter 44, Section 53F, and further vote to authorize the Town Treasurer to borrow such sums of money as they may deem necessary, with the consent of the Finance Committee, in anticipation of revenue and/or reimbursements and to issue notes of the Town payable thereof in accordance with applicable law.

Article 2: Majority voted that the Town authorize the Council on Aging to appoint any of its members to a position under its jurisdiction as authorized by Section 4A, Chapter 41 and Section 21A, Chapter 268A of the Massachusetts General Laws.

Majority voted that the Town amend the main motion of Article 3, to reduce the amount in Paragraph 3 to \$15,000.

Article 3: Majority voted that the Town authorize the Office of Development & Inspectional Services to establish a revolving fund in conformity with Chapter 44, Section 53E ½ of the Massachusetts Generals Laws, for the following purposes and subject to the following conditions:

- 1. To be the depository for 80% of the fees collected for Electrical Permits.
- 2. To compensate the Wiring Inspector.
- 3. To have the limit on the total amount to be expended from the fund in Fiscal Year 2006 at \$15,000.00.
- 4. To have the Director of the Office be the only authority empowered to expend monies from this fund.

Article 4: Majority voted, as a block, that the Town,

A. Fix the salaries of the elected officials or employees effective July 1, 2005:

Board of Selectmen	(Per Officer or Member)	\$2,020.00
Board of Assessors	(Per Officer or Member)	13,706.00
Town Treasurer		8,000.00
Town Collector		45 000 00

Town Clerk		44,500.00
Moderator		128.00
Water Commission	(Per Officer or Member)	685.00
Sewer Commission	(Per Officer or Member)	685.00
Board of Health	(Per Officer or Member)	685.00

B. Authorize the Town Administrator to process an additional one-time payment of \$100.00 to each of the Town Collector and Town Clerk and an additional one-time payment of \$35.00 to the Town Treasurer and each member of the Board of Assessors, provided they were in office on February 10, 2003, as the Employee Loyalty Bonus previously granted to other persons who were in the employ of the Town on that date.

C. Authorize the Town Administrator to transfer funds from FY 2006 General Fund Account #11123-56000, Water Fund Account #15000-31510 and Sewer Fund Account #20000-31510 as required to meet the additional expense, if any, thereof.

Defeated by a majority vote, a motion to authorize the Town Administrator to reduce all amounts contained in Article 5, except those for the Town Accountant, the Parks & Recreation Chair, and the Parks & Recreation Clerk, to an amount that would equal a cost of living increase of 3%, as he shall determine, and to request the Personnel Board to study what is the most appropriate COLA standard for the future.

Article 5: Majority voted, as a block, that the Town amend the Personnel By-Laws by:

A. Substituting the following new compensation schedule:

Section 7, Schedule B General Weekly Salary Schedule

Compensation					
Grade	I	II	III	IV	V
S-2	\$306.82	\$326.91	\$351.99	\$377.19	\$402.31
S-3	\$351.99	\$377.19	\$402.31	\$427.46	\$453.83
S-4	\$402.31	\$427.46	\$453.83	\$477.78	\$502.87
S-5	\$453.83	\$477.78	\$502.87	\$528.11	\$553.13
S-6	\$502.87	\$528.11	\$553.13	\$577.62	\$616.07
S-7	\$553.13	\$577.62	\$616.07	\$653.75	\$691.52
S-8	\$616.07	\$653.75	\$691.52	\$729.24	\$766.98
S-9	\$691.52	\$729.24	\$766.98	\$801.16	\$848.93
S-10	\$766.98	\$801.16	\$848.93	\$895.54	\$944.80

S-11	\$848.93	\$895.54	\$944.80	\$996.77	\$1,052.22
S-12	\$944.80	\$996.77	\$1,052.22	\$1,088.12	\$1,170.41
S-13	\$1,052.22	\$1,088.12	\$1,170.41	\$1,234.77	\$1,303.30
S-14	\$1,170.41	\$1,234.77	\$1,303.30	\$1,374.98	\$1,451.30

B. Substituting the following new compensation schedule:

Section 7, Schedule D

CLASS TITLE	COMPENSATION	ON
Animal Inspector	\$2,878.00	yearly
Town Accountant	\$25.50	hourly
Gas Inspector	\$3,113.00	yearly
Plumbing Inspector	\$4,140.00	yearly
Sealer of Weights & Measures	\$3,510.00	yearly
Wiring Inspector	80% of Collected Fees	
Dog Officer	\$8,651.00	yearly
Alternate Dog Officer	\$517.00	yearly
Police Dispatcher	\$12.66	hourly
Police Custodian	\$9.93	hourly
Veteran Agent	\$9,136.00	yearly
Transfer Station Monitor #1	Use S-4 Rates	
Transfer Station Monitor #2	Use S-3 Rates	
Registrars	\$1,106.00	yearly
Election Wardens/Clerks	\$9.42	hourly
Inspectors	\$8.48	hourly
Planning Board	\$904.00	yearly
Appeals Board	\$904.00	yearly
Appeals Board Associate	\$426.00	yearly
Appeals Board Clerk	Use S-3 Rates	
Beach Supervisor	\$13.44	hourly
Laborer (Seasonal/Intermittent)	\$10.00	hourly
Lifeguards (Seasonal)	\$10.62	hourly
WSI (Seasonal)	\$12.03	hourly
Library Home Delivery	\$10.70	hourly
Tree Warden	\$18.26	hourly
Tree Climber	\$15.57	hourly
Tree Groundman	\$13.44	hourly
Fluoride Coordinator	\$3,975.00	yearly
Finance Committee Secretary	\$345.00	yearly
Parks & Recreation Chair	\$300.00	yearly

Parks & Recreation Clerk	\$300.00	yearly
Summer Rec Program Director	\$12.99	hourly
Summer Rec Asst Program Dir	\$8.32	hourly
Childhood Literacy Coordinator	\$89.00	weekly
COA Director	\$11.23	hourly
COA Custodian	\$8.28	hourly
Deputy Fire Chief	\$7,129.00	yearly
SEMA, Director of Operations	\$1,834.00	yearly
Fire Truck Engineer Front Line	\$475.00	yearly
Fire Truck Engineer Back Line	\$358.00	yearly
SFD Custodian Sr	\$705.00	yearly
SFD Custodian Jr	\$475.00	yearly
Fire Science Instructor	\$16.30	hourly
SFD Captain	\$14.98	hourly
SFD Lieutenant	\$13.83	hourly
Firefighter (over 10 years)	\$12.68	hourly
Firefighter (5-10 years)	\$11.52	hourly
Firefighter (under 5 years)	\$10.37	hourly
Firefighter (sub)	\$7.77	hourly
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C. Substituting the following new compensation schedule:

Section 8
Part-Time Positions occupied by Library Staff and Clerical Employees

Compensation					
Grade	I	II	III	IV	V
S-1	\$7.60	\$8.09	\$8.61	\$9.14	\$9.79
S-2	\$8.61	\$9.14	\$9.79	\$10.62	\$11.24
S-3	\$9.79	\$10.62	\$11.24	\$12.02	\$12.59
S-4	\$11.24	\$12.02	\$12.59	\$13.45	\$14.04
S-5	\$12.59	\$13.45	\$14.04	\$14.84	\$15.49
S-6	\$14.04	\$14.84	\$15.49	\$16.27	\$17.34
S-7	\$15.49	\$16.27	\$17.34	\$18.29	\$19.31
S-8	\$17.34	\$18.20	\$19.12	\$20.08	\$21.08
S-9	\$19.12	\$20.08	\$21.08	\$22.12	\$23.23
S-10	\$21.08	\$22.12	\$23.23	\$24.39	\$25.60
S-11	\$23.23	\$24.39	\$25.60	\$26.89	\$28.24
S-12	\$25.60	\$26.89	\$28.24	\$29.63	\$31.12

D. Authorize the Town Administrator to transfer funds from the FY 2006 General Fund Account #11123-56000, the Water Fund Account #15000-56000, the Sewer Fund Account #20000-56000 as required to meet the additional expense, if any, thereof.

Article 6: Majority voted that the Town Pass Over this Article.

Article 7: Majority voted that the Town authorize the SelectBoard to lease to the Spencer-East Brookfield Regional School District, for a term not to exceed 20 years with an option period not to exceed an additional 20 years, upon such terms and conditions as it shall deem to be reasonable, appropriate and in the best interests of the Town, the properties commonly known as Wire Village, Lake Street, and Maple Street schools.

Article 8: Unanimously voted that the Town authorize the SelectBoard, upon such terms and conditions as it deems reasonable, appropriate and in the best interests of the Town, to negotiate and enter into a boundary line agreement with Mark A. Andrews and Philip R. Stoddard for lands abutting the Highway Department facilities on West Main Street, and to further authorize the SelectBoard to convey town property to and accept property from said persons in accordance with said boundary line agreement, and to further authorize the SelectBoard to negotiate, execute, and deliver such deeds and other documents it deems necessary to carry out the purposes of this article.

Article 9: Voted unanimously that the Town authorize the SelectBoard to grant a utility easement across the Highway Department facilities on West Main Street, upon such terms and conditions as it deems reasonable, appropriate and in the best interests of the Town, to Steven A. Turner, proprietor of Charlie's Diner, to be located at 32 West Main Street, and to further authorize the SelectBoard to negotiate, execute, and deliver such deeds and other documents it deems necessary to carry out the purposes of this article.

Article 10: Majority voted that the Town Pass Over this Article.

Article 11: Majority voted, as a block, that the Town amend its General By-laws by,

A. Adding an article to be entitled, "Article 13: Fire Department" and reading as follows:

Section 1. Fire Prevention Regulations

(a) In order to protect and enhance public safety by reducing the risk of fire hazard, the provisions of the Code of Massachusetts Fire Prevention Regulations 527 C.M.R. 1.00 thru 50.00 and MGL 148 Fire Prevention as from time to time amended are hereby incorporated in and made part of this by law and any violation of any provision thereof shall constitute a violation of this section.

Section 2. Enforcement

(a) Enforcement of this by-law will be by the Fire Chief or designee.

Section 3. Violations and Penalties

- (a) Whoever violates any provisions of Article 13 Section 1 shall be punished by a schedule of fines under Article 11 Section 5.
- (b) Whoever violates any provisions of Article 13 Section 1 will be subject to Article 11 Section 5, Non-Criminal Disposition By-Law. This section does not preclude enforcing any sections of the Fire Prevention Regulations under any other statute or preclude criminal action being taken against the violator.
- (c) All fines and fees resulting from the enforcement of this provision of this bylaw shall be collected in the form of a personal check, money order or registered check, made payable to the Town of Spencer and forwarded to the Fire Department.
- (d) State and municipal entities shall be exempt from the provisions of this by-law.
- (e) All fines shall be paid within 21 days of receipt of a non-criminal violation notice.
- **B.** And to amend Article 11 Section 5 to add the following:

FIRE DEPARTMENT

(a) Town of Spencer Fire Prevention Regulations (527CMR 1.00-50.00 and MGL 148) Fine Allowed:

1 st Offense	Warning
2 nd Offense	\$50.00
3 rd Offense	\$100.00
4 th Offense	\$200.00
5 th and any subsequent Offense	\$300.00

Enforcing Agent: Fire Chief or designee.

Article 12: Majority voted, as a block, that the Town:

A. Repeal, effective June 30, 2005, its action under Article 42 of the Adjourned Annual Town Meeting of May 16, 1988, accepting MGL Chapter 59 § 21A-1/2 providing for a 10% increase in compensation, without limit, to Assessors attaining certain certifications.

B. Accept, effective July 1, 2005, MGL Chapter 59 § 21A which provides additional compensation, in accordance with the conditions established therein, of 10% of regular compensation, but not more than \$1,000 per year for an Assessor or Assistant Assessor if they are employed on a full-time basis and not more than \$500 per year for an Assessor or Assistant Assessor if they are employed on a part-time basis who has completed the necessary courses of study and training and has been awarded a certificate by the International Association of Assessing Officers as a certified assessment evaluator or who has been awarded a certificate by the Association of Massachusetts Assessor.

Article 13: Majority voted that the Town appropriate the sum of \$642,618, as proposed in the Town Administrator's budget message and published on page 44 of the Finance Committee Recommendations, for the use of the Water Department for Fiscal Year 2006 and to fund said sum from receipts and revenue collected by the Department for the period ending June 30, 2006. (See attached budget sheet)

Article 14: Unanimously voted, as a block, that the Town:

- **A.** Borrow the sum of \$425,000, for the use of the Water Department, with the future debt to be paid for from receipts of said Department's enterprise fund, for a Capital Program as generally enumerated below.
- **B.** Appropriate the sum of \$65,000 for the Fiscal Year 2006 in line item #15000-56000 to cover the first year costs of principal and interest thereon, and to meet the same by a transfer from an account on the books of the Water Department entitled "Water Unreserved Fund."

Meadow Road - ReBed Filters		\$150,000
Cranberry Meadow - Corrosion Control		250,000
Contingency		25,000
	Total	\$425,000

Article 15: Unanimously voted, as a block, that the Town:

- **A.** Borrow the sum of \$225,000 for the use of the Water Department, with the future debt to be paid for from the receipt of said Department's enterprise fund, for a Capital Program as generally enumerated below.
- **B.** Appropriate the sum of \$57,000 for the Fiscal Year 2006 in line item #15000-56000 to cover the first-year costs of principal and interest thereon, and to meet the same by a transfer from an account on the books of the Water Department entitled "Water Unreserved Fund."

Water Distribution Flow Study		\$50,000
Clark Street Main Replacement		160,000
Contingency		15,000
	Total	\$225,000

Article 16: Majority voted that the Town appropriate the sum of \$747,687, as proposed in the Town Administrator's budget message and published on page 45 of the Finance Committee Recommendations, for the use of the Sewer Department for Fiscal Year 2006 and to fund said sum with a transfer of \$58,685 from an account on the books of the Sewer Department entitled Sewer Reserve fund and the balance from receipts and revenue collected by the Department for the period ending June 30, 2006. (See attached budget sheet)

Article 17: Unanimously voted, as a block, that the Town:

- **A.** Endorse a Capital Program of \$100,000 of improvements to the Sewer Collection System as generally enumerated below.
- **B.** Amend the stated purposes of the Bond authorized under Article 20 of the Annual Town Meeting of 2004 to add the item of Sewer Collection Repairs to those listed at that time.
- **C.** Appropriate the sum of \$60,000 toward the costs thereof and to meet said appropriation by a transfer from an account on the books of the Sewer Department entitled "Sewer Reserve Fund."

Duggan	\$30,000
Highland	35,000
Brown	30,000
Contingency	5,000
	Total \$100,000

Article 18: Unanimously voted that the Town appropriate the sum of \$6,179,912 for the operations of general government as proposed in the Town Administrator's budget message and published on pages 35 through 43 inclusive of the Finance Committee Recommendations, and to fund said appropriation by a transfer of \$5,000 from the Wetlands Protection Funds, \$2,500 from the Town's Trust Funds, \$289,005 from Free Cash, anticipated receipts of \$6,865 from the Sugden Block Fund, \$53,500 from the Water Fund, \$53,750 from the Sewer Fund and the balance from taxation. (See Attached Budget Sheets)

Article 19: Voted unanimously that the Town appropriate the sum of 20% of all monies received in FY 2006 as payment for the so-called "products," "conveyance," or "roll-back" tax under the provisions of MGL Chapter(s) 61, 61A and 61B to the Land Acquisition Stabilization Fund.

Article 20: Majority voted, as a block, that the Town, subject to the prior passage of a Proposition 2 ½ Override:

A. Raise and appropriate an additional sum of \$48,500 to its Fiscal Year 2006 Operating Budget for the purposes of a program of benefits for the Town's firefighters and employees, firefighting equipment and expenses, and emergency response training.

Fire Dep	t. Personal Services	11220-51000	\$ 5,000
	Other Charges & Exp.	11220-57000	\$41,500
SEMA	Other Charges & Exp.	11291-57000	\$ 2,000

B. Amend its Personnel By-Laws by adding a new section to be entitled

Section 18A. Call Firefighter's Death and Disability Benefit

(a) Any call firefighter who becomes partially or permanently incapacitated for duty as the direct and proximate result of an injury sustained in the performance of his duty without fault of his

own shall be entitled to the following disability benefit: One Thousand Dollars (\$1,000) per week (maximum: not to exceed gross wages received in their primary and regular employment). Provided, however, that any such call firefighter who shall become eligible for coverage under the provisions of MGL Ch. 41 § 111F or Ch. 32 § 85H, or any other applicable federal or state statute or regulation shall have the benefits under this by-law provision reduced to the extent payment is made pursuant to such statutes or regulation.

- (b) Any call firefighter who dies as the direct and proximate result of an injury sustained in the performance of his duty without fault of his own shall be entitled to a death benefit of Five Hundred Thousand Dollars (\$500,000).
- (c) Upon the passage of state or federal legislation mandating that the Town provide such coverage in any similar or greater amount, beyond that which it is responsible for as of January 1, 2005, the benefits provided hereunder shall automatically be reduced by said amount such that combined amounts received by the firefighter shall not exceed the amounts set forth herein.
- (d) Any reductions in benefits required under the provisions hereof shall be calculated by the Town Accountant within fifteen days of a qualifying event as set forth herein and notice provided to the Firefighter or his heirs and assigns. Said persons may appeal this finding to the Town Administrator, within thirty days after the mailing of such notice by the Town Accountant, who shall hear the appeal within thirty days of receiving it. His decision shall be rendered within thirty days of the conclusion of the appeal hearing and his determination shall be final.
- (e) The provisions of this section shall become effective for an employee covered by a collective bargaining agreement only if negotiated between the Town and the union for the employee.
- C. Amend its Personnel By-Laws by adding a new section to be entitled

Section 18B. Town Employee and Officer Funeral Benefit

- (a) The Town shall pay the reasonable expense, not exceeding five thousand dollars, of the funeral and burial of an employee or officer who dies as the direct and proximate result of an injury sustained or as the result of an assault on his person while in the actual performance of their duties with the Town. Said amount shall be paid upon the receipt of a certified statement of the costs incurred for the funeral and burial, from a funeral home licensed in the state of Massachusetts. The stated amount shall be reduced by any amount which the Town is liable to pay as of January 1, 2005.
- (b) Upon the passage of state or federal legislation mandating that the Town provide such coverage in any similar or greater amount, beyond that which it is responsible for as of January 1, 2005, the benefits provided hereunder shall automatically be reduced by said amount such that combined amounts received by the employee or officer shall not exceed the amounts set forth herein.
- (c) Any reductions in benefits required under the provisions hereof shall be calculated by the Town Accountant within fifteen days of a qualifying event as set forth herein and notice

provided to the Firefighter or his heirs and assigns. Said persons may appeal this finding to the Town Administrator, within thirty days after the mailing of such notice by the Town Accountant, who shall hear the appeal within thirty days of receiving it. His decision shall be rendered within thirty days of the conclusion of the appeal hearing and his determination shall be final.

(d) The provisions of this section shall become effective for an employee covered by a collective bargaining agreement only if negotiated between the Town and the union for the employee.

Article 21: Unanimously voted, as a block, that the Town:

- **A.** Endorse a capital program of \$265,000 of equipment purchases, building improvements, and a betterment as generally enumerated below.
- **B.** Borrow the sum of \$230,000 toward the costs of said program.
- **C.** Pay the costs of debt service from within the General Fund Debt Service appropriation for the same.

Street Sweeper		\$110,000
Jolicoeur Avenue		35,000*
Cruiser		35,000
"Jaws of Life"		26,000
Cruiser		30,000
HVAC		22,000
		7,000
	Total	\$265,000
	Jolicoeur Avenue Cruiser "Jaws of Life" Cruiser	Jolicoeur Avenue Cruiser "Jaws of Life" Cruiser HVAC

(*From FY '05 Capital Bond)

Article 22: Majority voted that the town raise and appropriate the sum of \$5,192,380 as the Town's share of the operating costs of the Spencer-East Brookfield Regional School District for the Fiscal Year 2006, and the sum of \$845,291 as the Town's share of the capital costs of the District, provided, however, that if the District shall recertify a lesser amount to be paid by the Town for such operating or capital costs, then their appropriation shall automatically be reduced to such lesser amount.

Article 23: Voted unanimously that the Town raise and appropriate the sum of \$62,500 as the first year assessment for debt service to be authorized by the Spencer-East Brookfield Regional School District, for the purposes as generally enumerated and published in the Finance Committee Recommendations, provided that any funds not used for such debt service shall be transferred to the Capital Reserve Stabilization Fund by the Town Administrator.

Pointing of Bricks at MSS	\$30,000
Security Cameras at LSS	21,000
Security Cameras at KTJHS	21,000*
Textbooks	134,562*
Technology	81,624*

Total \$288,186

(* Shared with East Brookfield)

Article 24: Majority voted that the Town raise and appropriate the sum of \$75,000 as an additional supplementary and voluntary contribution to the Spencer-East Brookfield Regional School District for the purposes of funding the second year of a three year "Support our Students" behavior program.

Article 25: Majority voted that the Town raise and appropriate the sum of \$1,000,000 to the Occupational Education Tuition Account (#11300-52000) and the sum of \$100,000 to the Occupational Education Transportation Account (#11300-52100) for the Fiscal Year 2006.

Article 26: Majority voted that the Town join the Southern Worcester County Regional School District and authorize the SelectBoard to execute any and all instruments necessary to effect such vote.

Article 27: Voted unanimously that the Town transfer the following sums from free cash to the following stabilization funds:

Operations Reserve, \$55,710; Capital Reserve, \$7,500; Land Acquisitions Reserve, \$2,500.

Jean M. Mulhall, Town Clerk